

KARNATATKA STATE ROAD TRANSPORT CORPORATION, CENTRAL OFFICES,
LAW DEPARTMENT (ROUTES), BANGALORE

No.KST/CO/LAW(R)/ 203 /2013-14

Dated: 12-08-2013.

CIRCULAR

(Issued by Law section (Routes), Central Offices, Bangalore)

Sub: Regarding STA, RTA and Joint Route Survey matters.

Preamble: This circular is a guideline to the functioning of route section and Divisions in attending RTA/STA cases, guidelines in R&T matters and also with regard to conducting Route surveys.

RTA/STA Meetings

- 1) All the RTA/STA meetings held in the respective jurisdiction of the Division shall be attended by the Divisional Traffic Officer/Asst.Traffic Manager and Law Officer or Asst.Law Officer invariably without fail irrespective of subjects pertaining to their Division and the above said Officers of the concerned Divisions shall also attend the meetings held by any other RTA whenever the subjects pertaining to their Divisions are taken up.
- 2) The Officers attending the RTA/STA meeting shall thoroughly study the subject and attend the meeting with all the related/necessary documents and suitable objections shall be filed where ever necessary duly specifying the overlapping portion and defects if any in the applications etc,. If the joint route survey (JRS) is not conducted, in such cases, the joint route survey must be insisted.
- 3) The concerned official of the division shall keep a close watch on the out come of the RTA/STA meeting and soon after the resolution passed by the RTA, copy of the resolution be collected and sent to CLO (Routes), Central Offices, Bangalore along with the copies of the following documents
 - i) Objections filed
 - ii) Agenda of the meeting
 - iii) Joint Route Survey (JRS)
 - iv) Route sketch
 - v) Copy of the application filed by the applicant, and any other related information along with the opinion of the Law Officer of the Division.
- 4) The concerned Officials of the Traffic Section of the Division shall keep a close watch on the grants, renewals/variation of stage carriage permits and also grant of Temporary permits on the notified routes by the RTO/Secretary, under the delegation of powers vested with RTO's without conducting RTA meeting and certified copies of any such grants, renewals/variation of stage carriage permits and also grant of Temporary permits be forwarded to CLO (Routes), Central Offices, Bangalore immediately along with related documents and opinion of the Law Officer of the Division.

- 5) In case of STA meetings the concerned Law Officers/Traffic Section Officials shall furnish all the required information, documents, sketches, objections, etc, and brief the matter to the CLO (Routes) well in advance.
- 6) The CLO (Routes) shall prepare detailed individual objections on the subjects of the meeting Agenda and shall file the objections during STA meeting and shall plead accordingly to safeguard the interest of the Corporation.
- 7) The concerned Law Officers of the Divisions shall take a lead and guide the Traffic Officials of the Division to prepare the appropriate objections to be filed before the RTA/STA without giving scope for any delay.

Joint Route Survey


- 1) In case of Joint Route Survey conducted by the RTO Officials, the Traffic Officials of the Division along with concerned R&T official shall attend such Joint Route Survey without fail.
- 2) The Divisional Officials participating in the Joint Route Survey shall appraise the provisions of the scheme, notified route and over lapping portions if any on that route and ensure that these facts are recorded in the Joint Route Survey report and such survey conducted shall be in accordance with the guidelines of the KSTAT or Hon'ble High Court if any and prevailing rules and guide lines.
- 3) The Route Survey conducted shall be in accordance with the route and via places noted in the application as per sketches. In case any deviations, omissions and additions, objections to be made to the RTO officials conducting route survey on the spot and also ensure that the same is recorded in the survey report. The objections so raised while conducting survey shall be forwarded to the CLO (Routes), Central Offices, Bangalore for taking further needful action.
- 4) The Traffic Officers and R&T officials participating in the Joint Route Survey should ensure that the survey report is in accordance with the route and via places noted in the application and as per the sketch. It should be ensured that the JRS report contain the details of overlapping portion if any, road condition (motorable or non-motorable) suitability of road for the movement of HPV (Buses), before affixing their signature on the Joint Route Survey report. In case of any deviations, omissions and any facts are not indicated in JRS report affecting the interest of Corporation and then concerned Officials participating in the JRS shall refuse to affix their signature and submit objections in writing narrating facts to the concerned RTO Officials immediately.
- 5) If necessary assistance of local Depot Managers may be sought to get authentic survey report.
- 6) Wherever warranted Video Coverage/Photography shall be done while conducting JRS for reference and same shall be sent to CLO (Routes), Central Offices, Bangalore.
- 7) In case of complicated Joint Route Surveys or wherever legal assistance is required, in such cases the Law Officer of the Division shall invariably participate in the JRS along with Traffic Officials of the Division.

General

- 1) In case of non-monopoly/partial monopoly and Inter-state routes, invariably permits shall be obtained for operating services.
- 2) The permits shall be renewed before the expiry of the validity period.
- 3) While filing applications for obtaining Permits/Temporary Permits all required information shall be incorporated in the application, in accordance with the provisions of M.V.Act 1988.
- 4) In case of Inter-state permits, counter signature shall be obtained from the STA of the concerned neighbouring State wherever necessary. In all other cases action shall be initiated as per the provisions of M.V.Act.
- 5) The Divisional Authorities shall invariably obtain permits for all the routes and round trips included in the Inter-state Transport Agreement allotted to their Divisions and no scope shall be given to the private operators to seek permits for the reason that the STU has not obtained/renewed the permits. Any lapses in this regard will attract disciplinary action.
- 6) Whenever there is a vacancy in respect of Inter-state routes allotted to any private operators, the concerned Division shall file applications and obtain permits for the said vacancies also.
- 7) The Divisional Controller/Unit head shall monitor the above guidelines and conduct review meetings relating to route matters, quarterly with the officials of Traffic Section and Law Section and proceeding of the meeting shall be sent to GM(Traffic)/CLO (Routes), Central Offices, Bangalore for follow up action.
- 8) The concerned Divisional Traffic Officers/Officials and Law Officers shall seek the guidance, legal opinion, instructions related to the route matters from GM(Traffic)/CLO (Routes) and obtain required guidelines as and when required without fail.

All concerned shall take note of the above instructions and act accordingly.

Receipt of this Circular be acknowledged and report compliance.


(N.Manjunatha Prasad) 10/8/2013
Managing Director

To

All the Divisional Controllers/
All the Divisional Traffic Officers/
All the Law Officers,
KSRTC.

Copy fwcs to:

- 1) The Managing Director, BMTN/NWKRTC/NEKRTC for information.
- 2) All the Heads of Departments, Central Offices, KSRTC for information.
- 3) The Sr. PS/PS to the Managing Director/Director(S&V)/Director(P&E)/Director (Finance) cum Financial Advisor/General Manager(Traffic), KSRTC for information.
- 4) All the Overseeing Officers, KSRTC, Central Offices, KSRTC for information.