

# KARNATAKA STATE ROAD TRANSPORT CORPORATION

## Mandya Division, Mandya

No: KST/MDY/TR/Com/702/2016-17 Dt:14/11/2016

### E-Tender / Notification- 17/2016-17

#### (through e-Procurement mode)

Tender applications are invited for maintenance of Urinals and Toilets and mechanised/non mechanised House Keeping Services at KSRTC, Mandya Division Office and KSRTC Bus stations of Mandya, Madduru, Malavalli, Nagamangala, K.R.Pete, Pandavapura, Srirangapattana, Melukote, Chinakurali, Belakavadi, Kikkery, Halaguru, Bannuru, Adhichunchanagiri for a period of 3(Three) years for selection, based on the Lowest bid for entire Bus Stations.

#### Details of E-Tender schedule of HOUSE KEEPING in KSRTC Mandya Division Bus Stations and division offices are as below

Sl.No	Name of Bus Stand	Area in Sq Ft.		Total
		Mechanized	Non-Mechanized	
1	Mandya bus stand and	10547.60	77399.72	87947.32
2	Division Office Mandya	0.00	7965.28	7965.28
3	Maddur	7038.87	36286.38	43325.25
4	Malavalli	4705.78	39341.14	44046.92
5	Pandavapura	9834.21	31662.27	41496.48
6	K R Pete	8355.36	44994.88	53350.24
7	Nagamangala	1789.5	37872.40	39661.9
8	Kikkeri	2447.25	0.00	2447.25
9	Srirangapatna	6955.26	52584.44	59539.7
10	Belakawadi	834.22	0.00	834.22
11	Halagur	3600.08	0.00	3600.08
12	Bannur	916.64	35016.81	35933.45
13	Melukote	4446.03	71580.58	76026.61
14	Adichunchanagiri	6435.77	40206.68	46642.45
15	Chinakurali	972.6	14114.32	15086.92
<b>Total</b>		<b>68879.17</b>	<b>489024.9</b>	<b>557904.07</b>

#### TERMS & CONDITIONS

##### 1. PRE-QUALIFICATION CRITERIA:

- i) The Tenderer should have minimum experience of **2 years** in Mechanized House Keeping Services/Facilities Management.
- ii) The firm should have provided Mechanized House Keeping services in minimum two contracts having an area of **2,00,000 sq. ft.** each and should furnish a certificate from the clients in this regard. Work order with value & area.
- iii) The Tenderer should have turnover of minimum **1(one) Crore** per annum during the preceding three financial years. Audited statement should be furnished. That turnover for mechanized cleaning only will be considered. Turnover for labour supply only will not be considered. **Copy of work order, service tax challen, ESI & PF challen should be produced.**
- iv) The Tenderer should have valid registration and licence with Regional Labour Commissioner and also PF and ESI registration. Proof of ownership with proper tax invoice, Number of Machineries

to be deployed for division (one set of invoice of machineries (detailed at Annexure-D SI No.16 should to be uploaded in e-Tender).

- v) The tenderer should possess electrical/mechanical equipment with low noise level for scrubbing and cleaning the floors.
- vi) The Tenderer should have ISO Certification in respect of Mechanized House Keeping (ISO Certificate must be obtained prior to the tender notification).

**(The firm which is BLACK LISTED by KSRTC in earlier tenders (i.e., during the currently of the black listed period) will not be eligible for participating in the tender)**

**2. EVALUATION CRITERIA:**

Based on the lowest Bid for entire Bus Station, subject to fulfilling Pre-qualification criteria.

**3. PERIOD OF CONTRACT: Three years.**

**NOTE:**

- ❖ The Corporation may increase/decrease the area with prior notice to the Agency
  - ❖ The selected cleaning agency shall bear the cost of water and electricity charges (Full electricity charges in respect of electricity used for machinery, toilet and 50% of electricity charges of bore well)
  - ❖ The Selected cleaning agency is responsible for disposal of garbage from the bus stations as per norms of local body/municipal authorities.
4. Tenderers are required to quote their offer for the cleaning, maintenance and **Mechanized/Non-Mechanized house-keeping work at Mandya Division offices and Mandya Division all bus stations**  
Tenderers are required to submit an affidavit on stamp paper of value Rs.100/- along with Annexure-‘A’ stating that at any given point of time they shall have minimum of 75% of their staff from Karnataka.
  5. **Non-mechanized housekeeping should be adopted in specified Hobli bus stations only Annexure-B3**
  6. The commercial offer (Annexure C) shall be in the form of Total Rate, Discount and End Rate. The Quotation shall be in Rupees per month. Total Rate shall include cost of manpower, consumables, etc for the Bus stands and offices as described in the Scope of work (Annexure-D). The Discount is the amount estimated to be generated out of Pay and Use of Public Toilets at Bus stands, which will be discounted from the Total Rate. The End Rate is Total Rate minus Discount. Each Toilet user of Public Toilets is to **be charged Rs.3/- in District level Bus Station and Rs.2/- in other places and for usage of urinals is free.**
  7. The Rate offered by the Tenderer is final and firm during the period of the execution of the order and no increase in the Rates will be allowed under any circumstances such as changes in cost of Inputs and consumables, changes in the rate of statutory levies etc. Any claims made by the firm towards increase in the cost of inputs and consumables due to changes in the cost of inputs, statutory levies will not be admitted.
  8. The selected tenderer has to provide the prescribed machineries as listed in Annexure-D before commencement of work for Bus stands. He/She has to produce the prescribed machineries to the **Mandya** division Tender Committee comprising the Divisional Controller, Division Traffic Officer, Asst. Executive Engineer, Asst. Accounts Officer & Security Officer.
  9. The Area specified in the tender is actually measured and will be covered under the contract. In case any extension in the area during the period of contract, the firm should extend the Mechanized/Non-Mechanized House Keeping facilities for such additional area up to 5% of Tendered area, at the agreed end rate of the contract without any additional charge.
  10. In case the extended area is more than 5% of the Tendered area, the same will be covered under the contract by making payment on prorata basis for area beyond 5% of the Tendered area. In case any Bus Stand premises found not compatible for deployment of preferably new/in good working condition Machineries for cleaning, the matter has to be referred to Central Office for taking decision.
  11. During the License period, if any new bus station is added to the division then the agency should also maintain cleanliness of that bus station under Housekeeping system and amount will be paid on per sq.ft. rate basis already fixed.
  12. EMD of Rs.5.00 lakh for Mandya division to be paid through e-procurement portal in favor of DC, KSRTC, MANDYA DIVISION, MANDYA.

13. **SECURITY DEPOSIT:** 10% of the Total Value of Contract or minimum of **Rs.5 lakh** whichever is higher.
14. Last date for queries Date:09-12-2016 **upto 11-00 am.**
15. Pre Bid meeting: Date:09-12-2016 11.30 am
16. Last date and time for submission of tender documents: Date: 14-12-2016 up to 17:00 hours.
17. Opening of prequalification offers (Technical Bid): **Date: 16 -12-2016 upto 15-00 hours.**
18. Opening of commercial (Financial bid) offers: **Date: 21-12-2016 upto 15-00 hrs.**
19. Other Standard Terms and Conditions are as enclosed.
20. **CORPORATION RESERVES THE RIGHT TO ACCEPT/REJECT/RE-CALL THE TENDER WITHOUT GIVING INFORMATION TO TENDERERS IN THE VIEW OF COPORATION GOOD WILL.**

The interested parties may participate in the tender through e-procurement portal by submitting application through online duly uploading the required documents and by paying EMD through e-procurement process. Tenderer should produce mobile number through online. The selected Agency should possess fire extinguisher equipments. Black listed Agencies participation in E-Tender is strictly restricted. If found participated EMD amount will be forfeited. The selected Agency while entering in to an agreement shall submit his address proof along with 3 passport size photos. The terms and conditions are enclosed along with application which is the part & parcel of tender process.

**Online Tender will be opened on: As per e-procurement portal.**

**Divisional Controller  
KSRTC, Mandya Division: Mandya**

Copy fwcs to :PA to Director (S & V) K.S.R.T.C Central Office, Bengaluru-27 for information and n/a.

Copy fwcs to : System Manager K.S.R.T.C Central Office, Bengaluru-27 for information and Kindly upload this document to KSRTC official website.

Copy fwcs to : Chief Traffic Manager (Com) K.S.R.T.C Central Office, Bengaluru-27 fo information and n/a.

Copy to: Dy. CSVO/SO/DTO/AAO/AEE/ K.S.R.T.C, Mandya Division, Mandya for information and to attend the tenders on above date without fail.

Copy to: DSI, K.S.R.T.C, Mandya Division, Mandya for information and n/a.

Copy to: Mandya Division all Depot managers for notification publish in bus stands

**Divisional Controller,  
KSRTC, Mandya Division, Mandya.**